



## **JOBSITE EMERGENCY RESPONSE PROCEDURES**

### **MINOR FIRST AID**

1. First aid should only be administered by a properly trained employee
2. Immediate attention should always be given to anyone seeking first aid assistance
3. Persons administering first aid shall wear protective gloves during the entire first aid process
4. The Supervisor must log the first aid
5. If the injury is more than you can handle, seek additional help. If none is available, transport the injured person to the company medical provider / physician immediately. Notify your Safety Rep
6. First aid supplies shall be readily available on all jobsites and kept fully stocked



### **EMERGENCY RESPONSE**

1. When an emergency situation arises on the jobsite, the first person on the scene with a radio shall immediately break onto the project's radio frequency and state calmly that an emergency situation exists and that everyone should avoid using the radio until their assistance is called upon.
2. The person with a radio should then contact the jobsite supervisor and state what type of emergency response is required, and the name of the person (if applicable) involved in the emergency. An example would be: "We have a worker, John Doe, injured on the east side of Building #1. Nature of the injury: employee fell from 10 feet. Appears to have broken leg. Contact 911 for assistance."
3. Supervisor shall relay to the 911 operator the type of emergency, the address, phone number, and any other information that may be required. Also, state that someone will be on site to direct them to the emergency. Then contact Corporate Safety Director.
4. Supervisor shall appoint someone to wait for emergency vehicles at the project gate or access area. This person shall be responsible for directing the emergency response vehicles to the accident.
5. Each craft supervisor is responsible for ensuring that all craft personnel stay away from the accident scene unless directly involved in the accident or the investigation.