



Confined Space Entry Checklist

WCI Confined Space Checklist/ Permit can be found in section 14 of the safety manual or by contacting you safety rep. The Entry supervisor is responsible for the checklist and ensuring it is filled out correctly. Once Work is completed the permit should be closed out. It is import to note that prior to entering a confined space a four gas meter with a current annual calibration should be used to test the atmospheric conditions. Air monitoring should continue as long as work is going on in the space. There is room to record entrants and four gas readings on the permit.

Contractor _____ Contract # _____
 Entry Supervisor _____ Date _____
 Estimated Start Time _____ Estimated Completion Time _____
 Area of Entry _____
 Description of space to be entered _____
 Purpose of Entry: ☐ Inspection ☐ Repairs ☐ Cleaning ☐ Installation
☐ Other (specify) _____

**ANSWERING YES TO ANY OF THE FOLLOWING QUESTIONS WILL REQUIRE A
 CONFINED SPACE ENTRY PERMIT!**

Does the confined space have any of the following characteristics?
 Has it been identified by WCI as a Permit Required Confined Space? ☐ Yes ☐ No
 Does it contain a Hazardous Atmosphere? ☐ Yes ☐ No
 Materials that could cause Entrapment, Engulfment, Suffocation? ☐ Yes ☐ No
 Has an internal configuration such that an entrant could be trapped or
 Asphyxiated by inwardly covering wall or by a floor which slopes
 Downward and tapers to a smaller cross-section? ☐ Yes ☐ No
 Contains any other recognized serious safety or health hazard? ☐ Yes ☐ No
 Will you be introducing a hazard into the space? ☐ Yes ☐ No

Atmospheric Conditions: MUST BE ANALYZED BY A COMPETENT PERSON BEFORE ENTERING THE CONFINED SPACE
 O2 Oxygen _____% Is the O2 level below 19.5% OR above 23.5% ☐ Yes ☐ No
 LFL Flammable _____% Is the LFL above 10% ☐ Yes ☐ No
 CO Carbon Monoxide _____ PPM Is the CO levels above 35 PPM ☐ Yes ☐ No
 H2s Hydrogen Sulfide _____ PPM Is the H2S levels above 10 PPM ☐ Yes ☐ No

Gas Detector Model _____ S # _____ Date of Last Calibration _____

IF ALL OF THE QUESTIONS ABOVE ARE ANSWERED NO, THE CONFINED SPACE IS CLASSIFIED AS A

NON-PERMIT REQUIRED CONFINED SPACE

We need to have a Pre Task before entering the Confined Space Area

Signature of the Competent Person Completing _____ Checklist _____ Date _____ Time _____

ALL ENTRANTS TO THE CONFINED SPACE COVERED BY THIS CHECKLIST SHALL SIGN AND DATE THE BACK OF THIS FORM BEFORE ENTERING THE CONFINED SPACE. THE ATMOSPHERE MUST BE SAMPLED WHENEVER CONDITIONS CHANGE AND AT TWO HOUR INCREMENTS.

This checklist must be posted at the entrance to the space. This checklist shall be valid for one shift or a maximum of 12 hours.

Signature of Foreman or Supervisor _____ Date (dd mm yy) _____ Entry close out (hh: mm) _____